

Accessing IPEDS Surveys by Year

This file contains multiple years of the IPEDS survey. To avoid scrolling through all years, the Bookmarks feature will allow you to go to specific years.

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Academic Libraries 2014-15

Institution: New Mexico State University-Main Campus (188030)
User ID: 88G1911

Overview

Academic Libraries Overview

Welcome to the IPEDS Academic Libraries (AL) survey component. The purpose of the AL component of IPEDS is to collect information on library collections, library expenditures, and library services for libraries in degree-granting postsecondary institutions.

Recent changes

The Academic Libraries survey component is new to IPEDS for the 2014-15 collection cycle. The Academic Libraries component for IPEDS replaced the previous Academic Libraries Survey, which was collected from degree-granting postsecondary institutions every other year in odd-numbered years. The new Academic Libraries component is mandatory and will be collected annually in the spring starting with the 2014-15 data collection cycle. Visit the [Academic Libraries Resource](#) page for more information on reporting changes.

Data Reporting Reminders

Report all data for fiscal year (FY) 2014. Fiscal year 2014 is defined as the most recent 12-month period that ends before October 1, 2014, that corresponds to the institution's fiscal year.

Coverage:

A screening question in the Institutional Characteristics (IC) Header component determines the institutional level of reporting for degree-granting institutions on the Academic Libraries component. If the total library expenditures = 0, the institution will not submit the Academic Libraries component. If annual total library expenditures are > 0, the institution will submit Section I of the Academic Libraries component. Institutions with total library expenditures >\$100,000 will report additional expenditures and interlibrary services information in Section II of the Academic Libraries component.

Resources:

To download the survey materials for this component: [Survey Materials](#)
For more information about the previous survey: [Academic Libraries Survey](#)

If you have questions about completing this survey, please contact the **IPEDS Help Desk at 1-877-225-2568**.

Screening Question

Is the library collection entirely electronic?

Yes

No

Library Collections/Circulation

Section I:		
For all degree-granting institutions with library expenditures >0 as reported on IC Header		
NOTE - This section of the survey collects data on selected types of material. It does not cover all materials. Report the total number of each category held at the END of Fiscal Year 2014.		
Library Collections	Physical	Digital/Electronic
Books	1,450,235	724
Databases		434
Media	18,632	0
Total	1,468,867	1,158
Library Circulation	50,675	138

Expenditures and Interlibrary Services

Section II:
For degree-granting institutions with
library expenditures > \$100,000 as reported in IC Header

Library expenditures should be reported for the most recent 12-month period that corresponds to your institution's fiscal year that ends before October 1, 2014.

? Indicate the number of **branch and independent libraries** (exclude the main or central library). 0

? **Expenditures** **Amount**
Total salaries and wages from the library budget 3,189,028

Are staff fringe benefits paid out of the library budget?

Yes **Total Fringe benefits** 917,704

No

Materials/services expenditures

One-time purchases of books, serial backfiles, and other materials	132,120
Ongoing commitments to subscriptions	2,729,450
All other materials/service cost	0
Total materials/services expenditures	2,861,570

Operations and maintenance expenditures

Preservation services	0
All other operations and maintenance expenditures	830,543
Total operations and maintenance expenditures	830,543

Total Expenditures 7,798,845

Total Expenditures (as reported in IC Header) 7,650,163

Interlibrary Services **Number**

Total interlibrary loans and documents provided to other libraries	12,278
Total interlibrary loans and documents received	16,534

Does your library support virtual reference services?

Yes

No

You may use the space below to provide context for the data you've reported above.

Physical Collection: Includes books, serials, government documents, kits, posters, music scores, flashcards, and atlases. Does not include on-the-fly items and maps. Does not include items on reserve. Media Collection: Includes sound recordings, cds, dvds, videos, slides, cd-roms, diskettes, & cassettes. Does not include microforms. Electronic Books: Does not include short term loans and ebooks available through databases. Our total ebook count is approximately 155,000. Electronic Media: We currently have no digital media (streaming video, etc.)

Prepared by

This survey component was prepared by:

<input type="radio"/> Keyholder	<input type="radio"/> SFA Contact	<input type="radio"/> HR Contact
<input type="radio"/> Finance Contact	<input checked="" type="radio"/> Academic Library Contact	<input type="radio"/> Other

Name: Norice Lee
Email: nlee@nmsu.edu

How long did it take to prepare this survey component?	23hours	minutes
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The name of the preparer is being collected so that we can follow up with the appropriate person in the event that there are questions concerning the data. The Keyholder will be copied on all email correspondence to other preparers. The time it took to prepare this component is being collected so that we can continue to improve our estimate of the reporting burden associated with IPEDS. Please include in your estimate the time it took for you to review instructions, query and search data sources, complete and review the component, and submit the data through the Data Collection System. Thank you for your assistance.

Summary**Academic Libraries Component Summary**

IPEDS collects important information regarding your institution. All data reported in IPEDS survey components become available in the IPEDS Data Center and appear as aggregated data in various Department of Education reports. Additionally, some of the reported data appears in your institution's Data Feedback Report (DFR). The purpose of this summary is to provide you an opportunity to view some of the data that, when accepted through the IPEDS quality control process, will appear on your DFR. Data Feedback Reports will be available through the [Data Center](#) and sent to your institution's CEO in November 2015.

Please review your data for accuracy. If you have questions about the data displayed below after reviewing the data reported on the survey screens, please contact the IPEDS Help Desk at: 1-877-225-2568 or ipedshelp@rti.org.

Library Collections/Circulation	Physical Collection	Digital/Electronic Collection
Books	1,450,235	724
Databases		434
Media	18,632	0
Total Collection	1,468,867	1,158
Total Circulation	50,675	138

Expenditure	Amount
Salaries and wages	\$3,189,028
Fringe benefits	\$917,704
Materials/services expenditures	\$2,861,570
Operations and maintenance expenditures	\$830,543
Total Expenditures	\$7,798,845

Academic Libraries

New Mexico State University-Main Campus (188030)

There are no errors for the selected survey and institution.

Academic Libraries 2015-16

Institution: New Mexico State University-Main Campus (188030)
User ID: 88G1911

Overview

Academic Libraries Overview

Welcome to the IPEDS Academic Libraries (AL) survey component. The purpose of the AL component of IPEDS is to collect information on library collections, library expenses, and library services for libraries in degree-granting postsecondary institutions.

Recent changes

There are a few changes to the 2015-16 Academic Libraries component from the 2014-15 collection. Visit the [Academic Libraries Resource](#) page for a list of the changes and additional reporting resources.

Data Reporting Reminders

Report all data for fiscal year (FY) 2015. Fiscal year 2015 is defined as the most recent 12-month period that ends before October 1, 2015, that corresponds to the institution's fiscal year.

Coverage:

Include data for the main or central academic library and all branch and independent libraries that were open all or part of the fiscal year 2015. Branch and independent libraries are defined as auxiliary library service outlets with quarters separate from the central library that houses the basic collection. The central library administers the branches. Libraries on branch campuses that have separate IPEDS unit identification numbers are reported as separate libraries.

Resources:

To download the survey materials for this component: [Survey Materials](#)
To access your prior year data submission for this component: [Reported Data](#)
For more information about the previous survey: [Academic Libraries Survey](#)

If you have questions about completing this survey, please contact the **IPEDS Help Desk at 1-877-225-2568**.

Screening Questions

Were your annual total library expenses for Fiscal Year 2015:

Less than \$100,000

Greater than or equal to \$100,000

Is the library collection entirely electronic?

No

Yes

Library Collections/Circulation

Section I:
 For all degree-granting institutions with
 library expenses >0

**NOTE - This section of the survey collects data on selected types of material. It does not cover all materials.
 Report the total number of each category held at the END of Fiscal Year 2015.**

Library Collections	Physical		Digital/Electronic		Total
		Prior Year Amount		Prior Year Amount	
Books	1,454,845	1,450,235	⚠ 159,632	724	
Databases			401	434	
Media	19,761	18,632	0	0	
Total	1,474,606	1,468,867	⚠ 160,033	1,158	1,634,639
Library Circulation	44,116	50,675	20,926	138	65,042

You may use the space below to provide context for the data you've reported above.

Digital Electronic Books: The current definition of electronic books does not require that we count ebook collections as databases. Therefore, our ebook count is significantly higher than last year. Library Circulation (Digital/Electronic Books): The current definition of digital/electronic circulation or usage requires us to count use of ebooks within databases. Therefore, our ebook usage is significantly higher than last year.

Expenses and Interlibrary Services

Section II:
**For degree-granting institutions with
 library expenses >= \$100,000**

Library expenses should be reported for the most recent 12-month period that corresponds to your institution's fiscal year that ends before October 1, 2015.

		Prior Year Amount
? Indicate the number of branch and independent libraries (exclude the main or central library).	0	0

? Expenses	Amount	
Total salaries and wages for the library staff	3,246,610	3,189,028

Are staff fringe benefits paid out of the library budget?

<input type="radio"/> No		
<input checked="" type="radio"/> Yes	Total Fringe benefits	1,029,181
		917,704

Materials/services expenses

One-time purchases of <u>books</u> , <u>serial backfiles</u> , and other materials	155,877	
Ongoing commitments to subscriptions	2,870,744	
All other materials/service cost	64,633	
Total materials/services expenses	3,091,254	2,861,570

Operations and maintenance expenses

Preservation services	24,598	
All other operations and maintenance expenses	660,323	
Total operations and maintenance expenses	684,921	830,543

Total Expenses	8,051,966	7,798,845
Total Expenses (minus Fringe Benefits)	7,022,785	6,881,141

Interlibrary Services

	Number	
Total interlibrary loans and documents provided to other libraries	13,673	12,278
Total interlibrary loans and documents received	16,248	16,534

Does your library support virtual reference services?

<input type="radio"/> No	<input checked="" type="radio"/> Yes
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You may use the space below to provide context for the data you've reported above.

Summary**Academic Libraries Component Summary**

IPEDS collects important information regarding your institution. All data reported in IPEDS survey components become available in the IPEDS Data Center and appear as aggregated data in various Department of Education reports. Additionally, some of the reported data appears in your institution's Data Feedback Report (DFR). The purpose of this summary is to provide you an opportunity to view some of the data that, when accepted through the IPEDS quality control process, will appear on your DFR. Data Feedback Reports will be available through the [Data Center](#) and sent to your institution's CEO in November 2016.

Please review your data for accuracy. If you have questions about the data displayed below after reviewing the data reported on the survey screens, please contact the IPEDS Help Desk at: 1-877-225-2568 or ipedshelp@rti.org.

Library Collections/Circulation	Physical Collection	Digital/Electronic Collection
Books	1,454,845	159,632
Databases		401
Media	19,761	0
Total Collection	1,474,606	160,033
Total Circulation	44,116	20,926

Expenses	Amount
Salaries and wages	\$3,246,610
Fringe benefits	\$1,029,181
Materials/services expenses	\$3,091,254
Operations and maintenance expenses	\$684,921
Total expenses	\$8,051,966

Academic Libraries

New Mexico State University-Main Campus (188030)

Source	Description	Severity	Resolved	Options
Screen: Collections/Circulation				
Screen Entry	The number entered (159,632) is outside the expected range of between 507 and 941 compared to the prior year value. Please correct your data or explain. (Error #15015)	Explanation	Yes	
Reason:	Digital Electronic Books: The current definition of electronic books does not require that we count ebook collections as databases. Therefore, our ebook count is significantly higher than last year.			
Screen Entry	The calculated value (160,033) is outside the expected range of between 811 and 1,505 compared to the prior year value. Please correct your data or explain. (Error #15027)	Explanation	Yes	
Reason:	The current definition of digital/electronic circulation or usage requires us to count use of ebooks within databases. Therefore, our ebook usage is significantly higher than last year.			

Academic Libraries 2016-17

Institution: New Mexico State University-Main Campus (188030)

User ID: 88G1911

Overview

Academic Libraries Overview

Welcome to the IPEDS Academic Libraries (AL) survey component. The purpose of the AL component of IPEDS is to collect information on library collections, library expenses, and library services for libraries in degree-granting postsecondary institutions.

Recent changes

There are a few changes to the 2016-17 Academic Libraries component from the 2015-16 collection. Visit the [Academic Libraries Resource](#) page for a list of the changes and additional reporting resources.

Data Reporting Reminders

Report all data for fiscal year (FY) 2016. Fiscal year 2016 is defined as the most recent 12-month period that ends before October 1, 2016, that corresponds to the institution's fiscal year.

Coverage:

Include data for the main or central academic library and all branch and independent libraries that were open all or part of the fiscal year 2016. Branch and independent libraries are defined as auxiliary library service outlets with quarters separate from the central library that houses the basic collection. The central library administers the branches. Libraries on branch campuses that have separate IPEDS unit identification numbers are reported as separate libraries.

Resources:

To download the survey materials for this component: [Survey Materials](#)

To access your prior year data submission for this component: [Reported Data](#)

For more information about the previous survey: [Academic Libraries Survey](#)

If you have questions about completing this survey, please contact the **IPEDS Help Desk at 1-877-225-2568**.

Screening Questions

Were your annual total library expenses for Fiscal Year 2016:

Less than \$100,000

Greater than or equal to \$100,000

Is the library collection entirely electronic?

No

Yes

Library Collections/Circulation and Interlibrary Loan Services

Section I:
 For all degree-granting institutions with
 library expenses >0

**NOTE - This section of the survey collects data on selected types of material. It does not cover all materials.
 Report the total number of each category held at the END of Fiscal Year 2016.**

Library Collections	Physical		Digital/Electronic		Total
		Prior Year Amount		Prior Year Amount	
Books	1,168,608		160,068	159,632	
Databases			410	401	
Media	25,849	19,761	19	0	
Serials	23,730		135,113		
Total	1,218,187		295,610		1,513,797
Library Circulation	45,638		21,217	20,926	66,855

Does your institution have Interlibrary Loan Services ?

- No
 Yes

Interlibrary Loan Services	Number	Prior Year Amount
Total interlibrary loans and documents provided to other libraries	13,888	13,673
Total interlibrary loans and documents received	15,438	16,248

You may use the space below to provide context for the data you've reported above. This context box will not be posted on the College Navigator Website.

Expenses

Section II: For degree-granting institutions with library expenses >= \$100,000		
Library expenses should be reported for the most recent 12-month period that corresponds to your institution's fiscal year that ends before October 1, 2016.		
		Prior Year Amount
? Indicate the number of branch and independent libraries (exclude the main or central library).	0	0
? Expenses	Amount	
Total salaries and wages for the library staff	2,916,110	3,246,610
Are staff fringe benefits paid out of the library budget?		
<input type="radio"/> No		
<input checked="" type="radio"/> Yes	Total Fringe benefits	1,029,181
Materials/services expenses		
One-time purchases of <u>books</u> , <u>serial backfiles</u> , and other materials	154,396	
Ongoing commitments to subscriptions	2,854,589	
All other materials/service cost	88,383	
Total materials/services expenses	3,097,368	3,091,254
Operations and maintenance expenses		
Preservation services	28,347	
All other operations and maintenance expenses	560,322	
Total operations and maintenance expenses	588,669	684,921
Total Expenses	7,543,845	8,051,966
Total Expenses (minus Fringe Benefits)	6,602,147	7,022,785

You may use the space below to provide context for the data you've reported above. This context box will not be posted on the [College Navigator Website](#).

Prepared by

This survey component was prepared by:

<input type="radio"/> Keyholder	<input type="radio"/> SFA Contact	<input type="radio"/> HR Contact
<input type="radio"/> Finance Contact	<input checked="" type="radio"/> Academic Library Contact	<input type="radio"/> Other

Name: Samantha Rich
Email: snrich@nmsu.edu

How long did it take to prepare this survey component?	3 hours	minutes
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The name of the preparer is being collected so that we can follow up with the appropriate person in the event that there are questions concerning the data. The Keyholder will be copied on all email correspondence to other preparers.

The time it took to prepare this component is being collected so that we can continue to improve our estimate of the reporting burden associated with IPEDS. Please include in your estimate the time it took for you to review instructions, query and search data sources, complete and review the component, and submit the data through the Data Collection System.

Thank you for your assistance.

Summary**Academic Libraries Component Summary**

IPEDS collects important information regarding your institution. All data reported in IPEDS survey components become available in the IPEDS Data Center and appear as aggregated data in various Department of Education reports. Additionally, some of the reported data appears in your institution's Data Feedback Report (DFR). The purpose of this summary is to provide you an opportunity to view some of the data that, when accepted through the IPEDS quality control process, will appear on your DFR. Data Feedback Reports will be available through the [Data Center](#) and sent to your institution's CEO in November 2016.

Please review your data for accuracy. If you have questions about the data displayed below after reviewing the data reported on the survey screens, please contact the IPEDS Help Desk at: 1-877-225-2568 or ipedshelp@rti.org.

Library Collections/Circulation	Physical Collection	Digital/Electronic Collection
Books	1,168,608	160,068
Databases		410
Media	25,849	19
Serials	23,730	135,113
Total Collection	1,218,187	295,610
Total Circulation	45,638	21,217

Expenses	Amount
Salaries and wages	\$2,916,110
Fringe benefits	\$941,698
Materials/services expenses	\$3,097,368
Operations and maintenance expenses	\$588,669
Total expenses	\$7,543,845

Academic Libraries

New Mexico State University-Main Campus (188030)

Source	Description	Severity	Resolved	Options
Screen: Collections/Circulation and Interlibrary Loan Services				
Screen Entry	The number entered (25,849) is outside the expected range of between 13,833 and 25,689 compared to the prior year value. Please correct your data or explain. (Error #15015)	Explanation	Yes	
Reason:	This year IPEDS is counting microforms; this was not collected in previous years. We are confident that this data point is correct.			

Academic Libraries 2017-18

Institution: New Mexico State University-Main Campus (188030)

User ID: 88G1911

Overview

Academic Libraries Overview

Welcome to the IPEDS Academic Libraries (AL) survey component. The purpose of the AL component of IPEDS is to collect information on library collections, library expenses, and library services for libraries in degree-granting postsecondary institutions.

Recent changes

There are a few changes to the 2017-18 Academic Libraries component from the 2016-17 collection. Visit the [Academic Libraries Resource](#) page for a list of the changes and additional reporting resources.

Data Reporting Reminders

Report all data for fiscal year (FY) 2017. Fiscal year 2017 is defined as the most recent 12-month period that ends before October 1, 2017, that corresponds to the institution's fiscal year.

Coverage:

Include data for the main or central academic library and all branch and independent libraries that were open all or part of the fiscal year 2017. Branch and independent libraries are defined as auxiliary library service outlets with quarters separate from the central library that houses the basic collection. The central library administers the branches. Libraries on branch campuses that have separate IPEDS unit identification numbers are reported as separate libraries.

Resources:


To download the survey materials for this component: [Survey Materials](#)

To access your prior year data submission for this component: [Reported Data](#)

For more information about the previous survey: [Academic Libraries Survey](#)

If you have questions about completing this survey, please contact the **IPEDS Help Desk at 1-877-225-2568**.

Screening Questions

 Were your annual total library expenses for Fiscal Year 2017:

- | | | | |
|-----------------------|---------------------|----------------------------------|------------------------------------|
| <input type="radio"/> | Less than \$100,000 | <input checked="" type="radio"/> | Greater than or equal to \$100,000 |
|-----------------------|---------------------|----------------------------------|------------------------------------|

Is the library collection entirely electronic?

- | | | | |
|----------------------------------|----|-----------------------|-----|
| <input checked="" type="radio"/> | No | <input type="radio"/> | Yes |
|----------------------------------|----|-----------------------|-----|

Library Collections/Circulation and Interlibrary Loan Services

Section I:
For all degree-granting institutions
with library expenses >0 and/or access to a library collection

NOTE - This section of the survey collects data on selected types of material. It does not cover all materials. Report the total number of each category held at the END of Fiscal Year 2017.

Library Collections	Physical		Digital/Electronic		Total
		Prior Year Amount		Prior Year Amount	
Books	877,906	1,168,608	193,085	160,068	
Databases			398	410	
Media	170,739	25,849	193	19	
Serials	52,348	23,730	157,007	135,113	
Total	1,100,993	1,218,187	350,683	295,610	1,451,676
Library Circulation	44,656	45,638	11,064	21,217	55,720

Does your institution have Interlibrary Loan Services ?

- No
- Yes

Interlibrary Loan Services	Number	Prior Year Amount
Total interlibrary loans and documents provided to other libraries	10,950	13,888
Total interlibrary loans and documents received	14,590	15,438

You may use the space below to provide context for the data you've reported above. This context box will not be posted on the [College Navigator Website](#).

Expenses

**Section II:
For degree-granting institutions with
library expenses >= \$100,000**

Library expenses should be reported for the most recent 12-month period that corresponds to your institution's fiscal year that ends before October 1, 2017.

		Prior Year Amount
? Indicate the number of <u>branch and independent libraries</u> (exclude the main or central library).	<input type="text" value="0"/>	0

? Expenses	Amount	
Total <u>salaries and wages</u> for the library staff	<input type="text" value="2,870,354"/>	2,916,110

Are staff <u>fringe benefits</u> paid out of the library budget?		
<input type="radio"/> No		
<input checked="" type="radio"/> Yes	Total Fringe benefits	<input type="text" value="958,554"/> 941,698

Materials/services expenses		
One-time purchases of <u>books, serial backfiles,</u> and other materials	<input type="text" value="203,008"/>	
<u>Ongoing commitments to subscriptions</u>	<input type="text" value="2,826,802"/>	
All other materials/service cost	<input type="text" value="71,943"/>	
Total materials/services expenses	3,101,753	3,097,368

Operations and maintenance expenses		
<u>Preservation services</u>	<input type="text" value="23,738"/>	
All other operations and maintenance expenses	<input type="text" value="489,138"/>	
Total operations and maintenance expenses	512,876	588,669

Total Expenses	7,443,537	7,543,845
Total Expenses (minus Fringe Benefits)	6,484,983	6,602,147

You may use the space below to provide context for the data you've reported above. This context box will not be posted on the [College Navigator Website](#).

Prepared by

The name of the preparer is being collected so that we can follow up with the appropriate person in the event that there are questions concerning the data. The Keyholder will be copied on all email correspondence to other preparers.

The time it took to prepare this component is being collected so that we can continue to improve our estimate of the reporting burden associated with IPEDS. Please include in your estimate the time it took for you to review instructions, query and search data sources, complete and review the component, and submit the data through the Data Collection System.

Thank you for your assistance.

This survey component was prepared by:

<input type="radio"/>	Keyholder	<input type="radio"/>	SFA Contact	<input type="radio"/>	HR Contact
<input type="radio"/>	Finance Contact	<input checked="" type="radio"/>	Academic Library Contact	<input type="radio"/>	Other
Name:	<input type="text" value="Katherine Terpis"/>				
Email:	<input type="text" value="kterpis@nmsu.edu"/>				

How many staff from your institution only were involved in the data collection and reporting process of this survey component?

<input type="text" value="1.00"/>	Number of Staff (including yourself)
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How many hours did you and others from your institution only spend on each of the steps below when responding to this survey component?

Exclude the hours spent collecting data for state and other reporting purposes.

Staff member	Collecting Data Needed	Revising Data to Match IPEDS Requirements	Entering Data	Revising and Locking Data
Your office	<input type="text" value="4.00"/> hours	<input type="text" value="5.00"/> hours	<input type="text" value="3.00"/> hours	<input type="text" value="0.25"/> hours
Other offices	<input type="text" value="1.00"/> hours	<input type="text" value="2.00"/> hours	<input type="text" value="0.00"/> hours	<input type="text" value="0.00"/> hours

Summary**Academic Libraries Component Summary**

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Please review your data for accuracy. If you have questions about the data displayed below after reviewing the data reported on the survey screens, please contact the IPEDS Help Desk at: 1-877-225-2568 or ipedshelp@rti.org.

Library Collections/Circulation	Physical Collection	Digital/Electronic Collection
Books	877,906	193,085
Databases		398
Media	170,739	193
Serials	52,348	157,007
Total Collection	1,100,993	350,683
Total Circulation	44,656	11,064

Expenses	Amount
Salaries and wages	\$2,870,354
Fringe benefits	\$958,554
Materials/services expenses	\$3,101,753
Operations and maintenance expenses	\$512,876
Total expenses	\$7,443,537

Academic Libraries

New Mexico State University-Main Campus (188030)

Source	Description	Severity	Resolved	Options
Screen: Collections/Circulation and Interlibrary Loan Services				
Screen Entry	The number entered (193) is outside the expected range of between 14 and 24 compared to the prior year value. Please correct your data or explain. (Error #15015)	Explanation	Yes	
Reason:	This increase is represented by the increased usage and licensing of streaming videos from Kanopy.			
Screen Entry	The number entered (52,348) is outside the expected range of between 16,611 and 30,849 compared to the prior year value. Please correct your data or explain. (Error #15015)	Explanation	Yes	
Reason:	Data analysis arrived at this number which differed in terms of how last years' number was obtained. This corrected data analysis was reviewed and is believed to be correct.			
Screen Entry	The number entered (170,739) is outside the expected range of between 18,095 and 33,603 compared to the prior year value. Please correct your data or explain. (Error #15015)	Explanation	Yes	
Reason:	Microfilm is included in this category.			
Screen Entry	The number entered (11,064) is outside the expected range of between 14,852 and 27,582 compared to the prior year value. Please correct your data or explain. (Error #15015)	Explanation	Yes	
Reason:	Reporting problem from an ebook platform.			

Institution: New Mexico State University-Main Campus (188030)
User ID: 88G1911

Overview

Academic Libraries Overview

Welcome to the IPEDS Academic Libraries (AL) survey component. The purpose of the AL component of IPEDS is to collect information on library collections, library expenses, and library services for libraries in degree-granting postsecondary institutions.

Recent changes

There are no changes to the 2018-19 Academic Libraries component from the 2017-18 collection. Visit the [Academic Libraries Resource](#) page for additional reporting resources.

Data Reporting Reminders

Report all data for fiscal year (FY) 2018. Fiscal Year 2018 is defined as the most recent 12-month period that ends before October 1, 2018, that corresponds to the institution's fiscal year.

Coverage

Include data for the main or central academic library and all branch and independent libraries that were open all or part of the Fiscal Year 2018. Branch and independent libraries are defined as auxiliary library service outlets with quarters separate from the central library that houses the basic collection. The central library administers the branches. Libraries on branch campuses that have separate IPEDS unit identification numbers are reported as separate libraries.

Resources

To download the survey materials for this component: [Survey Materials](#)

To access your prior year data submission for this component: [Reported Data](#)

For more information about the previous survey: [Academic Libraries Survey](#)

If you have questions about completing this survey, please contact the **IPEDS Help Desk at 1-877-225-2568**.

Screening Questions

? Were your annual total library expenses for Fiscal Year 2018:

Less than \$100,000

Greater than or equal to \$100,000

Is the library collection entirely electronic?

No

Yes

Library Collections/Circulation and Interlibrary Loan Services

Section I:

For all degree-granting institutions
with library expenses >0 and/or access to a library collection

**NOTE - This section of the survey collects data on selected types of material. It does not cover all materials.
Report the total number of each category held at the END of Fiscal Year 2018.**

Library Collections	Physical		Digital/Electronic		Total
		Prior Year Amount		Prior Year Amount	
Books	872,854	877,906	323,876	193,085	
Databases			210	398	
Media	153,459	170,739	0	193	
Serials	31,776	52,348	108,278	157,007	
Total	1,058,089	1,100,993	432,364	350,683	1,490,453
Library Circulation	16,272	44,656	55,374	11,064	71,646

Does your institution have Interlibrary Loan Services ?

No

Yes

Interlibrary Loan Services	Number	Prior Year Amount
Total interlibrary loans and documents provided to other libraries	8,775	10,950
Total interlibrary loans and documents received	13,863	14,590

You may use the space below to provide context for the data you've reported above. This context box will not be posted on the [College Navigator Website](#).

Expenses

Section II: For degree-granting institutions with library expenses >= \$100,000		
Library expenses should be reported for the most recent 12-month period that corresponds to your institution's fiscal year that ends before October 1, 2018.		
		Prior Year Amount
? Indicate the number of branch and independent libraries (exclude the main or central library).	0	0
? Expenses	Amount	
Total salaries and wages for the library staff	2,704,695	2,870,354
Are staff fringe benefits paid out of the library budget?		
<input type="radio"/> No		
<input checked="" type="radio"/> Yes	Total Fringe benefits	958,554
	884,149	
Materials/services expenses		
One-time purchases of <u>books</u> , <u>serial back-files</u> , and other materials	100,497	
Ongoing commitments to subscriptions	2,781,126	
All other materials/services costs	81,351	
Total materials/services expenses	2,962,974	3,101,753
Operations and maintenance expenses		
Preservation services	22,892	
All other operations and maintenance expenses	486,857	
Total operations and maintenance expenses	509,749	512,876
Total Expenses	7,061,567	7,443,537
Total Expenses (minus Fringe Benefits)	6,177,418	6,484,983

You may use the space below to provide context for the data you've reported above. This context box will not be posted on the [College Navigator Website](#).

Prepared by

The name of the preparer is being collected so that we can follow up with the appropriate person in the event that there are questions concerning the data. The Keyholder will be copied on all email correspondence to other preparers.

The time it took to prepare this component is being collected so that we can continue to improve our estimate of the reporting burden associated with IPEDS. Please include in your estimate the time it took for you to review instructions, query and search data sources, complete and review the component, and submit the data through the Data Collection System.

Thank you for your assistance.

This survey component was prepared by:

<input type="radio"/> Keyholder	<input type="radio"/> SFA Contact	<input type="radio"/> HR Contact
<input type="radio"/> Finance Contact	<input checked="" type="radio"/> Academic Library Contact	<input type="radio"/> Other
Name: Katherine Terpis		
Email: kterpis@nmsu.edu		

How many staff from your institution only were involved in the data collection and reporting process of this survey component?

5.00	Number of Staff (including yourself)
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How many hours did you and others from your institution only spend on each of the steps below when responding to this survey component?

Exclude the hours spent collecting data for state and other reporting purposes.

Staff member	Collecting Data Needed	Revising Data to Match IPEDS Requirements	Entering Data	Revising and Locking Data
Your office	1.00 hours	1.00 hours	1.00 hours	1.00 hours
Other offices	6.00 hours	1.00 hours	hours	hours

Summary**Academic Libraries Component Summary**

IPEDS collects important information regarding your institution. All data reported in IPEDS survey components become available in the IPEDS Data Center and appear as aggregated data in various Department of Education reports. Additionally, some of the reported data appears in your institution's Data Feedback Report (DFR). The purpose of this summary is to provide you an opportunity to view some of the data that, when accepted through the IPEDS quality control process, will appear on your DFR. Data Feedback Reports will be available through the [Data Center](#) and sent to your institution's CEO in November 2018.

Please review your data for accuracy. If you have questions about the data displayed below after reviewing the data reported on the survey screens, please contact the IPEDS Help Desk at: 1-877-225-2568 or ipedshelp@rti.org.

Library Collections/Circulation	Physical Collection	Digital/Electronic Collection
Books	872,854	323,876
Databases		210
Media	153,459	0
Serials	31,776	108,278
Total Collection	1,058,089	432,364
Total Circulation	16,272	55,374

Expenses	Amount
Salaries and wages	\$2,704,695
Fringe benefits	\$884,149
Materials/services expenses	\$2,962,974
Operations and maintenance expenses	\$509,749
Total expenses	\$7,061,567

Academic Libraries

New Mexico State University-Main Campus (188030)

Source	Description	Severity	Resolved	Options
Screen: Collections/Circulation and Interlibrary Loan Services				
Screen Entry	The number entered (16,272) is outside the expected range of between 31,260 and 58,052 compared to the prior year value. Please correct your data or explain. (Error #15015)	Explanation	Yes	
Reason:	Variance is greater due to migration from Voyager to Alma.			
Screen Entry	The number entered (31,776) is outside the expected range of between 36,644 and 68,052 compared to the prior year value. Please correct your data or explain. (Error #15015)	Explanation	Yes	
Reason:	Variance is greater due to migration from Voyager to Alma.			
Screen Entry	The number entered (108,278) is outside the expected range of between 109,905 and 204,109 compared to the prior year value. Please correct your data or explain. (Error #15015)	Explanation	Yes	
Reason:	Variance is greater due to migration from Voyager to Alma.			
Screen Entry	The number entered (323,876) is outside the expected range of between 135,160 and 251,010 compared to the prior year value. Please correct your data or explain. (Error #15015)	Explanation	Yes	
Reason:	Variance is greater due to migration from Voyager to Alma.			
Screen Entry	The number entered (210) is outside the expected range of between 279 and 517 compared to the prior year value. Please correct your data or explain. (Error #15015)	Explanation	Yes	
Reason:	Variance is greater due to migration from Voyager to Alma.			
Screen Entry	The number entered (0) is outside the expected range of between 136 and 250 compared to the prior year value. Please correct your data or explain. (Error #15015)	Explanation	Yes	
Reason:	Count is not be included as it is not searchable through discovery or catalog.			
Screen Entry	The number entered (55,374) is outside the expected range of between 7,745 and 14,383 compared to the prior year value. Please correct your data or explain. (Error #15015)	Explanation	Yes	
Reason:	Variance is greater due to migration from Voyager to Alma.			

Institution: New Mexico State University-Main Campus (188030)

User ID: 88G1911

Overview

Academic Libraries Overview

Welcome to the IPEDS Academic Libraries (AL) survey component. The purpose of the AL component of IPEDS is to collect information on library collections, library expenses, and library services for libraries in degree-granting postsecondary institutions.

Changes to reporting for 2019-20

There are no changes to this survey component.

For 2020-21 changes, please review the preview screens available on the [Survey Materials](#) page.

Data Reporting Reminders

Report all data for fiscal year (FY) 2019. Fiscal Year 2019 is defined as the most recent 12-month period that ends before October 1, 2019, that corresponds to the institution's fiscal year.

Coverage

Include data for the main or central academic library and all branch and independent libraries that were open all or part of the Fiscal Year 2019. Branch and independent libraries are defined as auxiliary library service outlets with quarters separate from the central library that houses the basic collection. The central library administers the branches. Libraries on branch campuses that have separate IPEDS unit identification numbers are reported as separate libraries.

Resources

To download the survey materials for this component: [Survey Materials](#)

Visit the [Academic Libraries Resource](#) page for additional reporting resources.

To access your prior year data submission for this component: [Reported Data](#)

For more information about the previous survey: [Academic Libraries Survey](#)

If you have questions about completing this survey, please contact the **IPEDS Help Desk at 1-877-225-2568**.

Screening Questions

? Were your annual total library expenses for Fiscal Year 2019:

Less than \$100,000

Greater than or equal to \$100,000

Is the library collection entirely electronic?

No

Yes

Library Collections/Circulation and Interlibrary Loan Services

Section I:

For all degree-granting institutions
 with library expenses >0 and/or access to a library collection

**NOTE - This section of the survey collects data on selected types of material. It does not cover all materials.
 Report the total number of each category held at the END of Fiscal Year 2019.**

Library Collections	Physical		Digital/Electronic		Total
		Prior Year Amount		Prior Year Amount	
Books	899,942	872,854	418,084	323,876	
Databases			206	210	
Media	154,200	153,459	33	0	
Serials	40,838	31,776	167	108,278	
Total	1,094,980	1,058,089	418,490	432,364	1,513,470
Library Circulation	16,213	16,272	18,550	55,374	34,763

Does your institution have Interlibrary Loan Services ?

- No
 Yes

Interlibrary Loan Services	Number	Prior Year Amount
Total interlibrary loans and documents provided to other libraries	7,811	8,775
Total interlibrary loans and documents received	12,803	13,863

You may use the space below to provide context for the data you've reported above. This context box will not be posted on the [College Navigator Website](#).

Expenses

Section II: For degree-granting institutions with library expenses >= \$100,000		
Library expenses should be reported for the most recent 12-month period that corresponds to your institution's fiscal year that ends before October 1, 2019.		
		Prior Year Amount
? Indicate the number of branch and independent libraries (exclude the main or central library).	0	0
? Expenses	Amount	
Total salaries and wages for the library staff	2,632,238	2,704,695
Are staff fringe benefits paid out of the library budget?		
<input type="radio"/> No		
<input checked="" type="radio"/> Yes	Total Fringe benefits	884,149
	890,606	
Materials/services expenses		
One-time purchases of <u>books</u> , <u>serial back-files</u> , and other materials	131,693	
Ongoing commitments to subscriptions	2,738,713	
All other materials/services costs	87,098	
Total materials/services expenses	2,957,504	2,962,974
Operations and maintenance expenses		
Preservation services	26,159	
All other operations and maintenance expenses	558,165	
Total operations and maintenance expenses	584,324	509,749
Total Expenses	7,064,672	7,061,567
Total Expenses (minus Fringe Benefits)	6,174,066	6,177,418

You may use the space below to provide context for the data you've reported above. This context box will not be posted on the [College Navigator Website](#).

Prepared by

The name of the preparer is being collected so that we can follow up with the appropriate person in the event that there are questions concerning the data. The Keyholder will be copied on all email correspondence to other preparers.

The time it took to prepare this component is being collected so that we can continue to improve our estimate of the reporting burden associated with IPEDS. Please include in your estimate the time it took for you to review instructions, query and search data sources, complete and review the component, and submit the data through the Data Collection System.

Thank you for your assistance.

This survey component was prepared by:

- | | | |
|---------------------------------------|---|----------------------------------|
| <input type="radio"/> Keyholder | <input type="radio"/> SFA Contact | <input type="radio"/> HR Contact |
| <input type="radio"/> Finance Contact | <input checked="" type="radio"/> Academic Library Contact | <input type="radio"/> Other |

Name: Katherine Terpis
 Email: kterpis@nmsu.edu

How many staff from your institution only were involved in the data collection and reporting process of this survey component?

5.00 Number of Staff (including yourself)

How many hours did you and others from your institution only spend on each of the steps below when responding to this survey component?

Exclude the hours spent collecting data for state and other reporting purposes.

Staff member	Collecting Data Needed	Revising Data to Match IPEDS Requirements	Entering Data	Revising and Locking Data
Your office	4.00 hours	2.00 hours	2.00 hours	2.00 hours
Other offices	hours	hours	hours	hours

Summary**Academic Libraries Component Summary**

IPEDS collects important information regarding your institution. All data reported in IPEDS survey components become available in the IPEDS Data Center and appear as aggregated data in various Department of Education reports. Additionally, some of the reported data appears in your institution's Data Feedback Report (DFR). The purpose of this summary is to provide you an opportunity to view some of the data that, when accepted through the IPEDS quality control process, will appear on your DFR. Data Feedback Reports will be available through the [Data Center](#) and sent to your institution's CEO in November 2019.

Please review your data for accuracy. If you have questions about the data displayed below after reviewing the data reported on the survey screens, please contact the IPEDS Help Desk at: 1-877-225-2568 or ipedshelp@rti.org.

Library Collections/Circulation	Physical Collection	Digital/Electronic Collection
Books	899,942	418,084
Databases		206
Media	154,200	33
Serials	40,838	167
Total Collection	1,094,980	418,490
Total Circulation	16,213	18,550

Expenses	Amount
Salaries and wages	\$2,632,238
Fringe benefits	\$890,606
Materials/services expenses	\$2,957,504
Operations and maintenance expenses	\$584,324
Total expenses	\$7,064,672

Academic Libraries

New Mexico State University-Main Campus (188030)

Source	Description	Severity	Resolved	Options
Screen: Collections/Circulation and Interlibrary Loan Services				
Screen Entry	The prior year value for the institution was 0. The current year value is (33). Please explain the difference in reporting or correct your data. (Error #15049)	Explanation	Yes	
Reason:	Migration from Voyager to Alma redefined parameters.			
Screen Entry	The number entered (18,550) is outside the expected range of between 38,762 and 71,986 compared to the prior year value. Please correct your data or explain. (Error #15015)	Explanation	Yes	
Reason:	Migration from Voyager to Alma redefined parameters.			
Screen Entry	The number entered (167) is outside the expected range of between 75,795 and 140,761 compared to the prior year value. Please correct your data or explain. (Error #15015)	Explanation	Yes	
Reason:	Migration from Voyager to Alma redefined parameters.			

Academic Libraries 2020-21

Institution: New Mexico State University-Main Campus (188030)

User ID: 88G1911

Overview

Academic Libraries Overview

Welcome to the IPEDS Academic Libraries (AL) survey component. The purpose of the AL component of IPEDS is to collect information on library collections, library staff, library expenses, and library services for libraries in degree-granting postsecondary institutions.

Data Reporting Reminders

- Report data to accurately reflect the time period corresponding with the IPEDS survey component, even if such reporting is seemingly inconsistent with prior-year reporting. For example, if a summer term began later than usual due to Coronavirus Pandemic postponements, continue to report using the timeframes as defined in the IPEDS instructions. NCES expects that some data reported during the 2020-21 data collection year will vary from established prior trends due to the impacts of Coronavirus Pandemic. If an error edit is triggered even when submitting accurate data, please indicate in the corresponding context box or verbally to the Help Desk that the seemingly inconsistent data are accurate and reflect the effects of Coronavirus Pandemic.
- Report all data for fiscal year (FY) 2020. Fiscal Year 2020 is defined as the most recent 12-month period that ends before October 1, 2020, that corresponds to the institution's fiscal year.

Changes to reporting for 2020-21:

- Added detailed collection of Library Staff by FTE
- Changed e-serial definition
- Addition of digital/electronic serials in digital/electronic circulation

Coverage

Include data for the main or central academic library and all branch and independent libraries that were open all or part of the Fiscal Year 2020. Branch and independent libraries are defined as auxiliary library service outlets with quarters separate from the central library that houses the basic collection. The central library administers the branches. Libraries on branch campuses that have separate IPEDS unit identification numbers are reported as separate libraries.

Resources:

- To download the survey materials for this component: [Survey Materials](#)
- Visit the [Academic Libraries Resource](#) page for additional reporting resources.
- To access your prior year data submission for this component: [Reported Data](#)
- For more information about the previous survey: [Academic Libraries Survey](#)

If you have questions about completing this survey, please contact the **IPEDS Help Desk at 1-877-225-2568**.

Screening Questions

Were your annual total library expenses (including staff salaries and wages) for Fiscal Year 2020:

- Less than \$100,000 Greater than or equal to \$100,000

Is the library collection entirely electronic?

- No Yes

Library Collections/Circulation, Interlibrary Loan Services, and Library Staff

Section I: For all degree-granting institutions with library expenses >0 and/or access to a library collection

NOTE - This section of the survey collects data on selected types of material. It does not cover all materials. Report the total number of each category held at the END of Fiscal Year 2020.

Library Collections	Physical		Digital/Electronic		Total
		Prior Year Amount		Prior Year Amount	
Books	901,067	899,942	420,000	418,084	
Databases			220	206	
Media	<input checked="" type="checkbox"/> 85,665	154,200	33	33	
Serials	40,892	40,838	169	167	
Total	1,027,624	1,094,980	420,422	418,490	1,448,046
<input checked="" type="checkbox"/> Library Circulation	<input checked="" type="checkbox"/> 25,944	16,213	<input checked="" type="checkbox"/> 272,801	18,550	298,745

Does your institution have Interlibrary Loan Services ?

- No
- Yes

<u>Interlibrary Loan Services</u>	Number	Prior Year Amount
Total interlibrary loans and documents provided to other libraries	6,811	7,811
Total interlibrary loans and documents received	10,186	12,803

Does your institution have Library Staff?

- No
- Yes

Library Staff	Number of FTEs
Librarians	12.00
Other Professional Staff	7.00
All Other Paid Staff (Except Student Assistants)	21.50
Student Assistants	3.35
Total	43.85

You may use the box below to provide additional context for the data you have reported above.

Expenses

Section II: For degree-granting institutions with library expenses >= \$100,000

Library expenses should be reported for the most recent 12-month period that corresponds to your institution's fiscal year that ends before October 1, 2020.

		Prior Year Amount
i Indicate the number of <u>branch and independent libraries</u> (exclude the main or central library).	<input type="text" value="0"/>	0

i Expenses	Amount	
Total <u>salaries and wages</u> for the library staff	<input checked="" type="checkbox"/> <input type="text" value="2,064,358"/>	2,632,238

Are staff <u>fringe benefits</u> paid out of the library budget?				
<input type="radio"/>	No			
<input checked="" type="radio"/>	Yes	Total Fringe benefits	<input type="text" value="859,484"/>	890,606

Materials/services expenses

One-time purchases of <u>books</u> , <u>serial back-files</u> , and other materials	<input type="text" value="71,460"/>	
<u>Ongoing commitments to subscriptions</u>	<input type="text" value="2,598,456"/>	
All other materials/services costs	<input type="text" value="28,729"/>	
Total materials/services expenses	2,698,645	2,957,504

Operations and maintenance expenses

<u>Preservation services</u>	<input type="text" value="19,888"/>	
All other operations and maintenance expenses	<input type="text" value="534,160"/>	
Total operations and maintenance expenses	554,048	584,324

Total Expenses	6,176,535	7,064,672
Total Expenses (minus Fringe Benefits)	5,317,051	6,174,066

You may use the space below to provide context for the data you've reported above.

Prepared by

Prepared by

Reporting Reminders:

- The name of the preparer is being collected so that we can follow up with the appropriate person in the event that there are questions concerning the data.
- The Keyholder will be copied on all email correspondence to other preparers.
- The time it took to prepare this component is being collected so that we can continue to improve our estimate of the reporting burden associated with IPEDS.
- Please include in your estimate the time it took for you to review instructions, query and search data sources, complete and review the component, and submit the data through the Data Collection System.
- Thank you for your assistance.

This survey component was prepared by:

<input type="radio"/>	Keyholder	<input type="radio"/>	SFA Contact	<input type="radio"/>	HR Contact
<input type="radio"/>	Finance Contact	<input type="radio"/>	Academic Library Contact	<input checked="" type="radio"/>	Other

Name:

Email:

How many staff from your institution only were involved in the data collection and reporting process of this survey component?

Number of Staff (including yourself)

How many hours did you and others from your institution only spend on each of the steps below when responding to this survey component?
Exclude the hours spent collecting data for state and other reporting purposes.

Staff member	Collecting Data Needed	Revising Data to Match IPEDS Requirements	Entering Data	Revising and Locking Data
Your office	<input type="text" value="3.00"/> hours	<input type="text" value="2.00"/> hours	<input type="text" value="1.00"/> hours	<input type="text" value="1.00"/> hours
Other offices	<input type="text" value="2.00"/> hours	<input type="text" value="0.00"/> hours	<input type="text" value="0.00"/> hours	<input type="text" value="0.00"/> hours

Summary

Academic Libraries Component Summary

IPEDS collects important information regarding your institution. All data reported in IPEDS survey components become available in the IPEDS Data Center and appear as aggregated data in various Department of Education reports. Additionally, some of the reported data appears specifically for your institution through the College Navigator website and is included in your institution's Data Feedback Report (DFR). The purpose of this summary is to provide you an opportunity to view some of the data that, when accepted through the IPEDS quality control process, will appear on the College Navigator website and/or your DFR. College Navigator is updated approximately three months after the data collection period closes and Data Feedback Reports will be available through the [Data Center](#) and sent to your institution's CEO in November 2020.

Please review your data for accuracy. If you have questions about the data displayed below after reviewing the data reported on the survey screens, please contact the IPEDS Help Desk at: 1-877-225-2568 or ipedshelp@rti.org.

Library Collections/Circulation	Physical Collection	Digital/Electronic Collection
Books	901,067	420,000
Databases		220
Media	85,665	33
Serials	40,892	169
Total Collection	1,027,624	420,422
Total Circulation	25,944	272,801

Expenses	Amount
Salaries and wages	\$2,064,358
Fringe benefits	\$859,484
Materials/services expenses	\$2,698,645
Operations and maintenance expenses	\$554,048
Total expenses	\$6,176,535

Edit Report

Academic Libraries

Source	Description	Severity	Resolved	Options
Screen: Collections/Circulation/Interlibrary Loan Services and Staff				
Screen Entry	The number entered (85,665) is outside the expected range of between 107,940 and 200,460 compared to the prior year value. Please correct your data or explain. (Error #15015)	Explanation	Yes	
Reason	This is what recorded in Alma Analytics.			
Screen Entry	The number entered (25,944) is outside the expected range of between 11,350 and 21,076 compared to the prior year value. Please correct your data or explain. (Error #15015)	Explanation	Yes	
Reason	This is what was recorded in Alma Analytics.			
Screen Entry	The number entered (272,801) is outside the expected range of between 12,985 and 24,115 compared to the prior year value. Please correct your data or explain. (Error #15015)	Explanation	Yes	
Reason	This significant variance is due to a greater understanding of the instructions relating to obtaining this value.			
Screen: Expenses				
Screen Entry	The number entered (2,064,358) is outside the expected range of between 2,105,791 and 3,158,685 compared to the prior year value. Please correct your data or explain. (Error #15015)	Explanation	Yes	
Reason	There was a pause in hiring unfilled positions due to several factors.			

Academic Libraries 2021-22

Institution: New Mexico State University-Main Campus (188030)

User ID: 88G1911

Overview

Academic Libraries Overview

Welcome to the IPEDS Academic Libraries (AL) survey component. The purpose of the AL component of IPEDS is to collect information on library collections, library staff, library expenses, and library services for libraries in degree-granting postsecondary institutions.

Data Reporting Reminders

- Report data to accurately reflect the time period corresponding with the IPEDS survey component, even if such reporting is seemingly inconsistent with prior-year reporting. For example, if a summer term began later than usual due to Coronavirus Pandemic postponements, continue to report using the timeframes as defined in the IPEDS instructions. NCEC expects that some data reported during the 2021-22 data collection year will vary from established prior trends due to the impacts of Coronavirus Pandemic. If an error edit is triggered even when submitting accurate data, please indicate in the corresponding context box or verbally to the Help Desk that the seemingly inconsistent data are accurate and reflect the effects of Coronavirus Pandemic.
- Report all data for fiscal year (FY) 2021. Fiscal Year 2021 is defined as the most recent 12-month period that ends before October 1, 2021, that corresponds to the institution's fiscal year.

Changes to reporting for 2021-22:

There are no changes to this survey component.

Coverage

Include data for the main or central academic library and all branch and independent libraries that were open all or part of the Fiscal Year 2021. Branch and independent libraries are defined as auxiliary library service outlets with quarters separate from the central library that houses the basic collection. The central library administers the branches. Libraries on branch campuses that have separate IPEDS unit identification numbers are reported as separate libraries.

Resources:

- To download the survey materials for this component: [Survey Materials](#)
- Visit the [Academic Libraries Resource](#) page for additional reporting resources.
- To access your prior year data submission for this component: [Reported Data](#)
- For more information about the previous survey: [Academic Libraries Survey](#)

If you have questions about completing this survey, please contact the **IPEDS Help Desk at 1-877-225-2568**.

Screening Questions

i Were your annual total library expenses (including staff salaries and wages) for Fiscal Year 2021:

- Less than \$100,000 Greater than or equal to \$100,000

Is the library collection entirely electronic?

- No Yes

Library Collections/Circulation, Interlibrary Loan Services, and Library Staff

Section I: For all degree-granting institutions with library expenses >0 and/or access to a library collection

NOTE - This section of the survey collects data on selected types of material. It does not cover all materials. Report the total number of each category held at the END of Fiscal Year 2021.

Library Collections	Physical		Digital/Electronic		Total
		Prior Year Amount		Prior Year Amount	
Books	900,976	901,067	423,842	420,000	
Databases			193	220	
Media	85,705	85,665	40	33	
Serials	40,549	40,892	164	169	
Total	1,027,230	1,027,624	424,239	420,422	1,451,469
<input checked="" type="checkbox"/> Library Circulation					
	11,161	25,944	265,740	272,801	276,901

Does your institution have Interlibrary Loan Services ?

- No
 Yes

Interlibrary Loan Services	Number	Prior Year Amount
Total interlibrary loans and documents provided to other libraries	5,929	6,811
Total interlibrary loans and documents received	9,436	10,186

Does your institution have Library Staff?

- No
 Yes

Library Staff	Number of FTEs	Prior Year Amount
Librarians	12.00	12.00
Other Professional Staff	8.00	7.00
All Other Paid Staff (Except Student Assistants)	20.50	21.50
Student Assistants	3.60	3.35
Total	44.10	43.85

You may use the box below to provide additional context for the data you have reported above.

Expenses

Section II: For degree-granting institutions with library expenses >= \$100,000

Library expenses should be reported for the most recent 12-month period that corresponds to your institution's fiscal year that ends before October 1, 2021.

		Prior Year Amount
i Indicate the number of <u>branch and independent libraries</u> (exclude the main or central library).		0
i Expenses		Amount
Total <u>salaries and wages</u> for the library staff		2,074,017
		2,064,358
Are staff <u>fringe benefits</u> paid out of the library budget?		
<input type="radio"/>	No	
<input checked="" type="radio"/>	Yes	
Total Fringe benefits		763,898
		859,484
Materials/services expenses		
One-time purchases of <u>books, serial back-files</u> , and other materials		87,609
<u>Ongoing commitments to subscriptions</u>		2,064,499
All other materials/services costs		13,236
Total materials/services expenses		2,165,344
		2,698,645
Operations and maintenance expenses		
<u>Preservation services</u>		0
All other operations and maintenance expenses		528,063
Total operations and maintenance expenses		528,063
		554,048
Total Expenses		5,531,322
		6,176,535
Total Expenses (minus Fringe Benefits)		4,767,424
		5,317,051

You may use the space below to provide context for the data you've reported above.

For preservation services, we no longer do any binding, etc.

Prepared by

Prepared by

Reporting Reminders:

- The name of the preparer is being collected so that we can follow up with the appropriate person in the event that there are questions concerning the data.
- The Keyholder will be copied on all email correspondence to other preparers.
- The time it took to prepare this component is being collected so that we can continue to improve our estimate of the reporting burden associated with IPEDS.
- Please include in your estimate the time it took for you to review instructions, query and search data sources, complete and review the component, and submit the data through the Data Collection System.
- Thank you for your assistance.

This survey component was prepared by:

<input type="radio"/>	Keyholder	<input type="radio"/>	SFA Contact	<input type="radio"/>	HR Contact
<input type="radio"/>	Finance Contact	<input checked="" type="radio"/>	Academic Library Contact	<input type="radio"/>	Other

Name:

Email:

How many staff from your institution only were involved in the data collection and reporting process of this survey component?

Number of Staff (including yourself)

How many hours did you and others from your institution only spend on each of the steps below when responding to this survey component?
Exclude the hours spent collecting data for state and other reporting purposes.

Staff member	Collecting Data Needed	Revising Data to Match IPEDS Requirements	Entering Data	Revising and Locking Data
Your office	<input type="text" value="3.00"/> hours	<input type="text" value="1.00"/> hours	<input type="text" value="5.00"/> hours	<input type="text" value="1.00"/> hours
Other offices	<input type="text" value="4.00"/> hours	<input type="text" value="1.00"/> hours	<input type="text" value="0.00"/> hours	<input type="text" value="0.00"/> hours

Summary

Academic Libraries Component Summary

IPEDS collects important information regarding your institution. All data reported in IPEDS survey components become available in the IPEDS Data Center and appear as aggregated data in various Department of Education reports. Additionally, some of the reported data appears specifically for your institution through the College Navigator website and is included in your institution's Data Feedback Report (DFR). The purpose of this summary is to provide you an opportunity to view some of the data that, when accepted through the IPEDS quality control process, will appear on the College Navigator website and/or your DFR. College Navigator is updated approximately three months after the data collection period closes and Data Feedback Reports will be available through the [Data Center](#) and sent to your institution's CEO in November 2021.

Please review your data for accuracy. If you have questions about the data displayed below after reviewing the data reported on the survey screens, please contact the IPEDS Help Desk at: 1-877-225-2568 or ipedshelp@rti.org.

Library Collections/Circulation	Physical Collection	Digital/Electronic Collection
Books	900,976	423,842
Databases		193
Media	85,705	40
Serials	40,549	164
Total Collection	1,027,230	424,239
Total Circulation	11,161	265,740

Expenses	Amount
Salaries and wages	\$2,074,017
Fringe benefits	\$763,898
Materials/services expenses	\$2,165,344
Operations and maintenance expenses	\$528,063
Total expenses	\$5,531,322

Edit Report

Academic Libraries

Source	Description	Severity	Resolved	Options
Global Edits				
Perform Edits	You indicated that your institution has Library Staff in the Academic Libraries Component but entered 0 for Total Librarian Media and Collection Specialist 25-4020 in the Human Resources Component. Please correct your data or explain. (Error #15808)	Explanation	Yes	
Reason	NMSU has librarians and library staff. However, we classify them as Management or Archivists, Curators, and Museum Technicians or Office and Administrative Support.			
Screen: Collections/Circulation/Interlibrary Loan Services and Staff				
Screen Entry	The number entered (11,161) is outside the expected range of between 18,161 and 33,727 compared to the prior year value. Please correct your data or explain. (Error #15015)	Explanation	Yes	
Reason	Decrease due to Covid-19 Pandemic closure.			